**Woodburn Primary School – Parent Council**

**5th October 2015**

**Present** – Debbie Lawson, Lyndsay Proc, Laurinda Ramage Laura Saunders, Lynsay Renwick, Hannah Clark,

Kenny Clark, Joanne Corris, Susan Welsh, Pauline Spence, Margot Russell , Gillian Taylor, Stephen Reidie.

**Apologies**: Gillian Gordon, Alan Stables, Louise MacLeod, Beya Thomson, Sarah Hay, Lynsey Renwick, Susan Wright, Jaclyn Morrant, Paula Mcpheators

1. The Minutes from the last meeting were agreed and approved.

1. AOB:
   * Newsletter with PC Dates
   * Mission Christmas
   * Start Up Clubs
   * Tea towels and prices
   * Monies raised by kids crafts (at Christmas fair)
   * Breakfast Club
   * Monster Mash Volunteers
   * Payments for Camp
   * Playground Assistants
   * Parent Volunteers
2. Treasurer’s Report

* + No Movement in the Bank
  + P1/2 fun night raised £82.80

(Feedback from the fun night was that it was good fun)

1. Head Teacher’s Update

* + Staffing :
    - Having difficulties in recruiting - there was only one applicant for Mrs Andrews’ maternity post
    - Ms Reid is taking responsibility for P6A at the moment.
    - Mrs Goddard is leaving having found a post that is closer to home for her.
    - Mrs Gillian O’Hara is taking up the post immediately after the holidays
    - A new Support For Learning teacher will be starting on the 26th October.
  + School Improvement Plan – leaflets were sent home in school bags with class charter and SIP in brief
  + Family learning centre – Midlothian Council agreed our obligation (Children and Young People Act – vulnerable 2 year olds and all 3+4 year olds are entitled to 600 hours of free nursery places a year). Midlothian Council will be having integrated family learning centres across the county with WPS being the pilot school.  
    GP1 and GP2 will become the new family learning centre – this is being done in partnership with Midlothian SureStart.
    - The focus will be on early intervention
    - Greater partnership working ie with Speech and Language and Health Visitors

The Building work is due to start in October and be completed by February.

* + Parent appointments - parent booths , giving the parents the opportunity to take part with their views on visible learning.
* Twitter - **@woodburnps**

AOB

* School website – almost done, key dates are on it – Date for official Launch soon.
* Parent Council Newsletter – LP to do one
* Mission Christmas (Forth One’s Help a Child Appeal) – to be put on agenda next meeting
* Monies raised by kids crafts – all monies raised are put into central pot.
* Breakfast Club – number of adults at breakfast club? Does it meet the correct ratios. According to the regulations – yes.
* Monster Mash – tickets on sale on Tuesday 6th at 9am, Disco Booked. Volunteers – Paula, Laura, Hannah, Gillian, Susan, Joanne, Diane, Donna, Helen, Lyndsay
* Tea Towels and Prices (p1s and p7s to make):
  + 1 for £5
  + 2 for £8
  + 3 for £10
  + 4 for £12

Sold through school – money to the parent council.

* Gillian and Jaclyn volunteer to help the office staff collect camp money.
* Parents have commented that there is not enough playground assistants – LR said there was a high visibility of adults in the playground at break and lunch.
* Playground repainted??
* Coalfield regeneration Fund – there is £40000 in the pot – could we apply?
* Parent volunteers – is it happening again – yes.
* Parent’s Charter – to be established after the October Break.
* Vice Chair to be voted on after the next meeting.
* Money for sundry items in each class - £40 to be given to each class for these items.